

**Wellington Station / Ethan's Glen Homeowners Association ("EGHOA")**  
**Cover Sheet for Request for 2026 Request for Proposal (RFP)**  
**3915 NE 22nd Lane, Ocala, FL 34470**  
**www.EGHOA.com**

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**Please return with Proposal**

Prior to acceptance of any proposal, the Vendor must provide:

- Valid licenses as required by the State, County and/or City of Ocala
- Proof of Workers Comp Insurance or a Certificate of Exemption as required by the State of Florida (<https://www.myfloridacfo.com/division/wc/employer/coverage.htm>)
- Contact information for Vendor's liability insurance provider

By signing below, Vendor authorizes Wellington Station/Ethan's Glen Homeowners Association (hereafter Association) to contact Vendor's insurance provider to verify sufficient coverage. Vendor affirms that they have at least \$1,000,000 liability coverage per occurrence.

Vendor Company \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Print Name \_\_\_\_\_ Date \_\_\_\_\_

**Contact Information for Vendor's Insurance:**

Name of Insurance Company \_\_\_\_\_

Contact Person \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_ - \_\_\_\_\_

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If accepted by Association, the proposal (RFP) shall be delivered to the Vendor as an Agreement for Service. No agreement for services shall be binding without authorized signatures from both parties.

Please return proposal by September 15, 2025 In person or mail to:

President, EGHOA Ethan's Glen Homeowners Association  
3915 NE 22nd Lane, Ocala, FL 34470